



24th May 2018

Dear Friend /Volunteer of Mellor Archaeological Trust,

Please let us know if you would like us to stay in touch.....

If your answer is YES what do you need to do?

The General Data Protection Regulations (GDPR) say that you now have to tell us if you want to stay in contact with us.

To keep receiving updates and event information - just hit reply and say yes. THAT IS ALL YOU NEED TO DO

Or please send an email saying 'yes' to chair@MATrust.org.uk

However, if we don't hear from you by **Monday 4th June 2018**, we must, by law, delete your details and say goodbye. Please don't let that happen.

Volunteer or Friend you need to respond to continue to receive newsletters and other information

Why we have to do this.

The Regulations are strengthening data protection for all EU Citizens.

In line with the General Data Act 1998 and the General Data Protection Regulations 2018 Mellor Archaeological Trust takes your privacy very seriously and will ensure that your personal data is kept safe and confidential.

How

We have your information because you signed up as a Friend or Volunteer with Mellor Archaeological Trust

Why

If you have given us permission to email, call or contact you in other forms, we use this information to send you correspondence about the project or your role in the project direct to you.

Mellor Archaeological Trust holds personal data (including email addresses, contact details, access requirements and dietary information) to promote and carry out a programme of engagement and activities. This is mainly via electronic means through email.

The lawful basis that we use for processing the data is that:

- You have given. us your consent

Who will we share your personal data with?

We will not pass on or sell your information to a third party for any purposes. Any information we disclose about you, other than for purposes as mentioned within this policy, will be when required to do so by law.

Unsubscribing

If you ever wish to unsubscribe from our mailing list, please email chair@MATrust.org.uk and state in the Subject Line UNSUBSCRIBE

Best wishes

Bob Humphrey-Taylor
Chair
Mellor Archaeological Trust